

10th Anniversary Celebration

PowerPoint – done
Photographer – Carrie
Sign-up sheet – Done – check for open spots
Donation jars
Membership forms

Food

Cake – ABC, full sheet white with chocolate swirls, buttercream frosting with piping, “Mancos Public Library 10th Anniversary” – Melissa = contact; \$100
Ice Cream, 3 gallons, vanilla, chocolate, and butter pecan
Drinks (coffee w/creamer & sweeteners, water, ice tea, lemonade) 3 spouted jugs
Food for all-dayers (tamales from Don Vic’s, chips & salsa, grapes, melon)
Table Service (cups, plates, napkins, tablecloths, forks, spoons)

Decorations

Banner (Pioneer Printing - \$72)
Paper streamers & flowers

Entertainment

Lindells
Koko – hammered dulcimer
Midge
Craig Paschal
Herb Folsom & Beth via video
Kids Table (in children’s library – coloring book marks, pages, dot-to-dot, crossword, word ladders,

Speakers

Patsy – library project & process
Lee – experience with this library
Anne - emcee

Promotion

(Banner)
Sandwich signs – Miriam & Silvia
Flyers – Lee to Dolores, Anne to Cortez, Midge to Mancos, Amy to Durango library
Press release - Silvia
Psa - Silvia
Chamber
Creative District
e-mails (Friends, Special Invitation, library’s program list)
Website
Facebook (Silvia)

Accounting

\$100 approved for decorations & food
\$150 approved for entertainment – not used for entertainment
\$100 approved for more food